

JAWAHAR NAVODAYA VIDYALAYA, SAILO, JAGATSINGHPUR, ODISHA

To,

M/s.....

.....

Sub : Tender for the supply of

1. Sealed tenders for the supply of the articles shown in the attached statement are invited by the undersigned on behalf of Jawahar Navodaya Vidyalaya Sailo, Jagatsinghpur. The tender form can be obtained from the office of the Principal, JNV, Jagatsinghpur from 10:00 AM to 13:00 PM in all working days w.e.f. **30/05/2019 to 20/06/2019** on payment of Rs.500/- in cash only. The tender form can be downloaded from the Vidyalaya website ite www.jnvjagatsinghpur.nic.in which is acceptable with D.D of Rs.500/- payable in favour of Principal ,JNV, Jagatsinghpur.

The Tender form completed in all respects along with requisite earnest money in shape of bank Draft in favour of Principal, JNV, Jagatsinghpur payable at SBI Rahama (Code-10125) as mentioned below can only be dropped in the Tender Box placed at the Vidyalaya Office within 10:00 A.M upto **21/06/2019**. The tender should be sent under strong sealed cover marked as "TENDER FOR THE SUPPLY OF.....". The tender will be opened in the office of the Principal at 11:00 A.M on **21/06/2019** or any convenient date which will be intimated to the tenderer.

2. The tender should be submitted according to the terms and conditions specified in paragraphs 3 to 15. Unless specified otherwise in the Tender, it shall be construed that the terms and conditions stipulated here under have been agreed to.
3. The Rate should be F.O.R. Vidyalaya and should include all taxes. The Vidyalaya shall not pay freight etc.
4. There should not be any overwriting, corrections in the Tender. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
6. On acceptance of the tender, it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of General Financial Rules (G.F.R) of the Govt. of India.
7. The Tenderer should submit his/her tender form along with Earnest Money as fixed and published in the Tender Notification in form of Bank Draft in favour of the **Principal, JNV, Jagatsinghpur** payable at **SBI Rahama (Code-10125)** which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable as per the list enclosed in Page No.2. If the contractor does not agree to pay security deposit the reasons therefore should be specified and the undersigned reserves the right to accept or reject the request.
8. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get rest of the contract completed by any other person or firm and the difference of price, if any, shall



be deducted from the Earnest money/security deposit and incase any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount.

9. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason.
10. Prior to acceptance of the Tender, the undersigned reserves the right to call for samples or demonstration and the contractor shall be liable to supply the sample or give demonstration free of cost.
11. The rate quoted by the contractor shall hold good up to 30th April-2020. No amendment in rate will be allowed during the period of supplies. For the branded item, if there is some free gift schemes, marked on the packing, the same will be liable to be supplied with the articles free of cost showing the same in the bill.
12. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for will be subjected to an inspection by the undersigned or his representative and are liable to be rejected, if the items supplied are not according to approved samples or do not conform to the specifications prescribed.
13. The amount of security deposit shall be retained by the Samiti/Vidyalaya for period of six months from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period.
14. In no case the payment will be made above maximum retail price (MRP). Tenders which do not comply with the above conditions are liable to be rejected.
15. The sealed tender should invariably contain :-
 - i) Current Income Tax/GSTN Number and other Tax clearance certificate from the competent authority.
 - ii) Earnest Money as mentioned below will be adjusted towards security deposit, If selected otherwise it will be returned.
 - iii) Lowest rate as well as term of supply, if any.
 - iv) Specification and printed catalogue and other concerned literature of the equipment to be supplied.
 - v) In case of authorized Dealers, Authorization letters for the manufacturer/supplier.
 - vi) Signature of the authorized person on all pages with date.
16. Deposit of EMD/SD along with tender paper as given below :-
17. After finalization of the Tender SD will be collected. The details of security deposit and EMD item wise is mentioned below.

REVISED SD & EMD

Sl. No.	Name of the items	Security Money	EMD
1	Grocery	Rs.20000/-	Rs.5000/-
2	Vegetables	Rs.2000/-	Rs.1000/-
3	Non Veg.	Rs.5000/-	Rs.2000/-
4	Readymade Uniform (NTC/NSIC/KVIC/STC)	0	0
5	Toilet Items	Rs.5000/-	Rs.2000/-
6	Office Stationary	Rs.3000/-	Rs.2000/-
7	Student Stationary	Rs.5000/-	Rs.2000/-
8	Bedding Items	Rs.5000/-	Rs.2000/-
9	Furniture Items	Rs.5000/-	Rs.2000/-
10	Elect.& Plumbing Items	Rs.3000/-	Rs.2000/-
11	Snacks	Rs.2000/-	Rs.500/-
12	Fruit	Rs.500/-	Rs.500/-
13	Washing & Pressing	Rs.500/-	Rs.0/-
14	Hair Cutting	Rs.500/-	Rs.0/-
15	Lab. Equipment	Rs.3000/-	Rs.2000/-
16	Sports Items	Rs. 2000/-	Rs. 1000/-
17	Hiring of Vehicle	Rs. 2000/-	Rs. 1000/-



UNDERTAKING BY THE SUPPLIER

I/We M/S.....agree fully with the terms and conditions specified in Paragraph 3 to 15 and enclose the rates of items as per list and specifications given by the Principal, JNV, Rahama, Jagatsinghpur in printed letters head or form of the firm.

Signature:.....

Name of the Proprietor :.....

Seal of the Firm :.....

Witness (Signature, Name & Address)

1.....

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2.....

Place :

Date: